

TRAFFIC MAINTENANCE SUPERINTENDENT

KIND OF WORK

Highly responsible supervisory work directing maintenance of traffic control devices, roadway lighting and related electrical equipment.

NATURE AND PURPOSE

The employee in this class manages an independent electrical maintenance shop and the field crews assigned from it. Responsibility extends to setting broad priorities for work to be performed. The incumbent schedules use of specialized maintenance equipment among lower-level supervisors. Budgetary responsibility is extensive, but final action on major expenditures is authorized by the supervising engineer.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Hires, trains and disciplines field and shop personnel so that a well-balanced staff is available to meet service objectives.

Administers an electrical and electronic parts stockroom so that inventory costs are minimized without major service sacrifices.

Initiates requests for major items of capital equipment so that efficient service equipment is available.

Organizes and directs field maintenance on traffic signals, roadway lighting systems and freeway traffic information systems so that routine and emergency maintenance is performed on time.

Directs bench repair of traffic signal controllers, traffic counters and other electrical devices so that reliable, economically maintained equipment is available for field use.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Thorough knowledge of the technical requirements of common traffic signal and lighting repairs and preventive maintenance.

Considerable knowledge of labor agreements covering subordinate personnel.

Traffic Maintenance Superintendent

Class Specification

Page 2

Considerable knowledge of budgeting and work scheduling techniques.

Working knowledge of electrical inventory management and departmental inventory procedures.

Skill in:

Considerable supervisor skills.

Est.: 06/77

Ckd.: 12/92

Rev.:

T.C.: 08/89

Former Title(s): Transportation

Electrical

Maintenance

Superintendent