

## MILITARY SECURITY GUARD

### KIND OF WORK

Journeyman level security work in support of an Air National Guard facility.

### NATURE AND PURPOSE

An employee in this class has had some security experience and is responsible for providing protection and security for persons and property on an Air National Guard facility. The work involves regulating movement in and out of buildings, enforcing regulations and rules, guarding against vandalism and burglary, conducting searches for explosives, assisting in building evacuation, and applying first-aid when required.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Patrols buildings for suspicious or unusual conditions or incidents.

Reports any unusual conditions or incidents.

Regulates movement in and out of buildings to insure admittance of only authorized personnel.

Conducts searches of persons and property, within jurisdictional limitations.

Provides information upon request to the public.

Applies first-aid when required.

Assists in building evacuation when required.

Assists in searching buildings for explosives or other dangerous substances when required.

Prepares detailed incident reports and maintains log records.

Maintains building surveillance and security by operation of a Central Monitoring System console.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Considerable knowledge of administrative rules, regulations and procedures governing security for an Air National Guard facility.

Considerable knowledge of the area to which assigned and where to seek assistance in emergency situations.

Some knowledge of proper safety precautions and first-aid techniques.

Some knowledge of the principles of effective public relations.

Ability to:

Ability to enforce regulations.

Ability to keep records and write reports.

Ability to react quickly in emergency situations.

Ability to follow oral and written instructions.

NECESSARY SPECIAL QUALIFICATIONS

Must be qualified or be capable of becoming qualified to bear firearms.

Est.: 07/82  
Rev.:

T.C.:  
Former Title(s):