



2016-2017 STAR OF THE NORTH FELLOWSHIP

OFFICE OF THE COMMISSIONER, IRON RANGE RESOURCES AND REHABILITATION BOARD

The [Iron Range Resources and Rehabilitation Board](#)'s (IRRRB) Office of the Commissioner is seeking **two** full-time Star of the North Fellows.

OVERVIEW:

This position will report to the Chief of Operations, and collaborate closely on projects with the Commissioner, Legal Counsel, Communications Coordinator, and others as assigned. This position will have the opportunity to work across the agency conducting economic and business analysis, governmental affairs and legislation, policy development and analysis, legal and contractual research, and program management.

For example, this position will work with the Commissioner, Legal Counsel, or the Chief of Operations to research emerging policy areas, learn about government affairs and the role of the executive branch in the creation and implementation of policies, track bills and legislative activity, and assist with policy review or development.

This position may also work with the Communications Coordinator to collaborate on messaging, publications, public meetings, website content, data-bases, economic research or special events.

This position will have the unique ability to participate in and learn about public administration from an executive branch agency. The incumbent will work with state agency leaders, diverse policy areas of the IRRRB, and learn how to strategically manage and communicate complex policy issues to the public.

WHAT WE REQUIRE:

- Recent graduate of a graduate program or law school with a degree conferred in 2015 or by July 1, 2016 in the field of:
 - Political science
 - Public policy
 - Public affairs
 - Public administration
 - Economics
 - Business management
 - Finance
 - Law
 - or a related field
- Strong analytical skills
- Must have strong writing and communication skills

This position requires the ability to act jointly and independently when setting goals and priorities for the projects assigned, and must have the ability to solicit input from a variety of perspectives and integrate information into clear and understandable messages.

ADDITIONAL INFORMATION:

These positions will be located in Eveleth, Minnesota.

The State of Minnesota is an equal opportunity, affirmative action, and veteran-friendly employer, and encourages all qualified candidates to apply for job opportunities. If you are an individual with a disability who needs assistance or cannot access the online job application and search tools, please contact the job information line at 651.259.3637. Please indicate what assistance is needed.